



Dartmouth Pre-school
Southford Schoolrooms
Southford Road
Dartmouth Devon
TQ6 9QS

01803 834449
dartmouth.preschool@hotmail.co.uk

Useful Information when starting at Dartmouth Pre-school

Sessions

We are a sessional pre-school offering set hours as follows:

Monday, Tuesday, Wednesday and Friday

Session 1 – 9am -12noon

Session 2 – 12noon – 3pm

Thursday – a single extended session 9am-12.30pm

Lunchtime is at 12 o'clock every day, and children should bring a packed lunch with them.

Funding

Children are eligible for up to 15 hours Early Years Funding from the term after their 3rd birthday and for up to 15 hours 2gether funding if you meet the eligibility criteria at age 2. Prices for additional sessions are £12 per morning or afternoon, or £14 for our extended Thursday morning session.

Invoices

Invoices are issued calendar monthly in arrears. We are happy to accept weekly payments if this suits you.

Snack

At Dartmouth Pre-school we like to offer a variety of healthy choices for snack each morning. We regularly offer fruit, rice cakes and crackers. Snack time also offers educational opportunities such as making sandwiches, decorating biscuits or cakes, or creating our own pizzas etc. We offer milk or water to drink.

Early Years Foundation Stage

We are an Ofsted Registered Pre-school and follow the Early Years Foundation Stage, to offer a varied and interesting curriculum for our children. Our day is organised to allow structured activities and learning opportunities, with plenty of time for playing, exploring, and being with your friends.

Committee

Dartmouth Pre-school is run by a voluntary Committee mainly comprised of parents and past-

parents of children attending. We encourage all parents to consider joining the Committee, where there is the opportunity to get involved with the business side of running a charity pre-school, or fundraising for future projects. There are lots of ways you can contribute, and it can be an exciting and rewarding experience.

Safeguarding

Our Safeguarding Designated Officer is Pam Reeves. Safeguarding at Dartmouth Pre-school underpins everything we do. All members of staff have been vetted at recruitment stage, hold a valid DBS certificate, and undertake regular training to ensure they have up to date knowledge regarding safeguarding. All Committee members hold valid DBS certificates.

Key Person

Your child will be assigned a key person, who will be your main contact at the pre-school. They will help to settle your child into the new setting, and to build a trusting, caring relationship with them. They will also be able to ensure that learning and play opportunities are planned into the day that will interest and stimulate your child. After a few weeks, we sometimes find that children develop a bond with a different member of staff, and in this case we will change the key person if necessary. However, one of our strengths is that we all get to know the children well, and all staff work with, observe and have fun with all the children.

Tapestry On-line Learning Journey

We use an interactive online learning journey (Tapestry) to record observations, assessments, progress, photographs, videos and each child's learning experiences at the setting.

Tapestry provides a safe and secure interactive learning journey that enables parents to log on at any time and see what their child has been learning. Each parent will have their own personal log in and will be able to access their child's Tapestry from their computer, laptop, tablet or smartphone. Each parent is asked to sign a form undertaking to protect images which appear on Tapestry, and not share them on social networking sites.

Messy Play

Children enjoy messy play, and it takes place every day in one form or another, from painting, cooking and water play to mud pies and gardening. Aprons only cover so much so please send your child to pre-school in clothes that can stand a little dirt, with a named spare set of clothes – just in case. We go outside every day, unless the weather is particularly bad, so please provide outdoor kit appropriate to the weather, ie, named sun cream and sun hat, or a warm coat for the winter months. We would also ask that your child has a named pair of wellies available every day. We can store them here if you wish to leave them.

If you have any further queries, please contact Pam Reeves on 01803 834449 or email dartmouth.preschool@hotmail.co.uk.

You can follow us on Facebook at Dartmouth Pre School.

We look forward to welcoming you.

July 2016